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OL/FILE

BG 21

OTS-339/88
23 MAY 1988

MEMORANDUM FOR: Chief, OL/FMD/ILSP

25X1 FROM:

Chief, OTS Support Group

25X1 SUBJECT:

Required Facility Alterations, NHB

25X1 REFERENCE:

Memorandum from C/OTS/SG to C/OL/FMD/ILSP. Subj: Required Facility Alterations, NHB, dtd 29 Apr 88

1. This memorandum addresses the second portion of the Office of Technical Service's (OTS) space located in the central part of the ground floor of the New Headquarters Building (NHB), specifically rooms 0F017 through 0H028.

2. The intended occupants of these areas toured the facility noted that some modifications are necessary in order for their equipment to be installed so that they can perform their missions in these spaces. Unlike the changes in the referenced memorandum, the changes required in these spaces are minor in that they deal only with electrical and compressed air outlets. The attached floor plan shows the relative placement of OTS equipment. Please ensure availability of electrical power and compressed air outlets to accommodate the equipment as specified on the attached equipment list, and the addition of the following outlets, if they are not already provided:

a. Electrical outlets: (120V, 20A, duplex receptacle)

Room 0F024:

Five outlets. Three wall mounted outlets for personal computer identified as item 24 and for display case identified as item 26 (display case requires 2 outlets). Two floor mounted outlets for 2 work benches identified as item 27.

Room 0F026:

Six outlets. Four wall mounted outlets for refrigerator, work bench, lathe and milling machine identified as items 1, 3, 9 and 10, respectively (Items 9 and 10 require these outlets to operate lights and controls on the equipment.). Two floor mounted outlets for 1 work bench and a drill press identified as items 5 and 7, respectively. We believe outlets are provided for northernmost work bench identified as item 5.

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Room 0F030:

Two wall mounted outlets at work bench height, on north wall, for 2 work benches identified as item A4.

Room 0H026:

Three wall mounted outlets. Two on north wall at work bench height for 2 work benches identified as item A3 and one on west wall at normal height next to shelving unit identified as A7.

Room 0H024:

Five wall mounted outlets. Two on west wall (one next to cabinet identified as item A1 and one between support column and cabinet identified as item A2 - both at normal height). Three on south wall (two above cabinets identified as item A2 at 78" above the floor and one near the east wall at normal height). These outlets are necessary for charging equipment used in this shop.

- b. Electrical outlets: (208V, 20A, 3 phase, single receptacle)

Room 0F026:

Four outlets. One floor mounted outlet in central part of room approximately 12 feet from west wall and 15 feet from south wall serving band saw identified as item 6 on the floor plan. Three wall mounted outlets. One along west wall serving grinder identified as item 2 and two along south wall serving lathe and milling machine identified as items 9 and 10, respectively.

- c. Compressed air outlets: (Single outlets for 1/4 NPT fittings, quick disconnect type)

Room 0F024:

Wall mounted outlet at or above counter at positions G and H on floor plan.

Room 0F026:

Wall mounted outlet at or above work bench height at positions C and D on floor plan.

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Room 0F028:

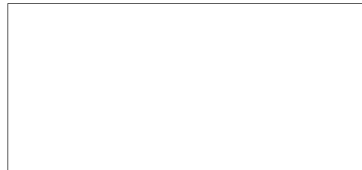
Wall mounted outlet at or above counter at positions A and B
on floor plan.

Room 0H028:

25X1 Wall mounted outlet at or above counter at positions E and F
on floor plan.

25X1 3. Please let us know if it will be possible to complete these changes in
time for our move scheduled for July 1988. If it will not be possible to have
these changes completed by that time, please provide a projected occupancy
date we can use for planning purposes. If any of the above requested changes
are considered inordinate, please contact us for clarification of details and
to discuss alternatives so that we may work together to achieve the required
end result.

25X1 4. Our point of contact in this matter is
25X1 We continue to appreciate your assistance in providing functionally adequate
25X1 space for OTS in the New Headquarters Building.



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25X1 DS&T/OTS/LOGS (23 May 88)

Original & 1 - Addressee w/atts
1 - DD/OTS w/atts
1 - OTS/SG w/o atts
1 - TSD/EXO w/atts
1 - TSD/SRB w/atts
1 - TSD/SEU w/atts
1 - DS&T, Admin w/o atts
① - D/OL w/o atts
1 - OTS/LOG w/atts

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